



Property Manager Registration

What is a Property Manager?

Property Managers are good with people and connecting with owners, tenants, and property maintenance services to successfully manage properties.

Property Managers market and lease properties, promptly deal with maintenance, collect rent and manage tenants on behalf of the owner. Property Management is central to the Real Estate industry and good Property Managers are always in demand.

Property Management is a great step into the industry. From there, become a Senior Property Manager, overseeing a team, or do further training to become a Sales Representative or Land Agent.

Pathways to Registration

Property Manager	13 units	\$1,950
Sales Rep. to Property Manager	8 units	\$1,200

Bundle 1 (3 Licences)

Sales Rep. + Property Manager
+ Auctioneer

(Certificate IV & Statement of Attainment)

\$3,900 you save \$450

Bundle 2 (2 Licences)

Sales Rep. +
Property Manager

\$3,650 you save \$400

Bundle 3 (2 Licences)

Sales Rep. +
Auctioneer

(Certificate IV & Statement of Attainment)

\$2,950 you save \$200

Important Information

- Our accredited training meets the educational requirements for Real Estate licences in South Australia. For full registration requirements visit www.sa.gov.au/topics/business-and-trade/licensing/real-estate
- Please read our Learner Handbook and Schedule of Fees & Charges, available at www.retac.com.au
- Students must meet acceptable Language, Literacy and Numeracy (LLN) requirements and be a permanent resident or citizen of Australia, or a visa holder with no study restrictions
- Assessments consist of written responses, case studies, projects and practical demonstration of skills (form completion and role plays)
- Students require access to the internet, a personal computer or device capable of internet browsing, emailing and with a word processing app. Students will also require a device with a camera capable of video capture such as smartphone, tablet or camera
- Contact us about Credit Transfer or Recognition of Prior Learning (RPL). For RPL, fees apply
- We are located in Norwood, South Australia. Free parking is available with cafes nearby





Property Manager

13 units

\$1,950

- | | |
|--|---|
| 1 CPPREP4002 Access and interpret ethical practice in real estate | 8 CPPREP4124 End tenancy |
| 2 CPPREP4003 Access and interpret legislation in real estate | 9 CPPREP4204 Establish commercial property lease |
| 3 CPPREP4005 Prepare to work with real estate trust accounts | 10 CPPREP4233 Manage lessee relationships – commercial |
| 4 CPPREP4102 Market property | 11 CPPREP4235 End commercial property lease |
| 5 CPPREP4121 Establish landlord relationships | 12 CPPREP4503 Present at hearings in real estate |
| 6 CPPREP4122 Manage tenant relationships | 13 BSBDIV301 Work effectively with diversity |
| 7 CPPREP4123 Manage tenancy | |

Sales Representative to Property Manager

8 units

\$1,200

- | | |
|---|---|
| 1 CPPREP4001 Prepare for professional practice in real estate | 9 CPPREP4201 Appraise commercial property |
| 2 CPPREP4004 Establish marketing and communication profiles in real estate | 10 CPPREP4261 Appraise business for sale |
| 3 CPPREP4101 Appraise property for sale or lease | 11 CPPREP4264 Manage the sales process in business broking |
| 4 CPPREP4103 Establish vendor relationships | 12 CPPREP4504 Deliver presentations to clients in real estate |
| 5 CPPREP4104 Establish buyer relationships | 13 CPPREP5007 Develop a strategic business plan in the property industry |
| 6 CPPREP4105 Sell property | 14 CPPREP5008 Market the property agency |
| 7 CPPREP4161 Undertake pre-auction processes | |
| 8 CPPREP4163 Complete post-auction processes & contract execution | |

Bundle & Save!

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Become a Land Agent

Want to take your Real Estate career to the highest level by owning a Real Estate agency?

Land Agent (36 units) \$5,950
(Diploma & Statement of Attainment)

PM to Land Agent (23 units) \$4,000

