

1-Day Workshop Calendar

1-Day Workshops are held at
Suite 23, The Watson
33 Warwick St, Walkerville
SA 5081

Time: 9am to 12pm

- Dates are subject to change -
If we change workshop dates we
will advise all enrolled
students via email & SMS.

Workshop Description	Date Offered
WORKSHOP #1: Cluster 01 - The real estate industry, Cluster 02 - Legislation in real estate industry. Includes: Section 24G, income in real estate (debit-credit system), legislation.sa.gov.au, changes to Acts, legislation, subordinate legislation, open forum to discuss specific areas of interest.	Mon 15-Jan-18 Tue 03-Apr-18 Tue 31-Jul-18 Mon 24-Sep-18
WORKSHOP #2: Cluster 03 - Property management. Includes: Forms (including Property Management Agreement, Lease and Form 2), review of Information Brochure, open forum to discuss specific areas of interest.	Mon 22-Jan-18 Mon 09-Apr-18 Mon 06-Aug-18 Mon 08-Oct-18
WORKSHOP #3: Cluster 05 - Property sales. Includes: Review of "R Forms", PMAP, price representations, forms (including Sales Agency Agreement - Vendor Agent, Contract of sale - Vendor Agent, Form 1), open forum to discuss specific areas of interest.	Mon 29-Jan-18 Mon 16-Apr-18 Mon 13-Aug-18 Mon 15-Oct-18
WORKSHOP #4: Cluster 04 - Property reports, Cluster 06 - Buy, sell and finalise. Includes: Forms (including Sales Agency Agreement - Buyer Agent, Contract of sale - Buyer Agent), open forum to discuss specific areas of interest.	Mon 05-Feb-18 Mon 30-Apr-18 Mon 20-Aug-18 Mon 22-Oct-18
WORKSHOP #5: Cluster 07 - Auction. Includes: Auction forms and opportunity to perform role play, open forum to discuss specific areas of interest.	Mon 12-Feb-18 Mon 07-May-18 Mon 27-Aug-18 Mon 29-Oct-18
WORKSHOP #6: Cluster 08 - Business broking, Cluster 09 - Negotiations & manage risk, Cluster 10 - Strategic planning & marketing. Includes: Business Forms (Sales Agency, Form 2, Contract of Sale, Confidentiality Agreement), open forum to discuss specific areas of interest.	Mon 19-Feb-18 Mon 14-May-18 Mon 03-Sep-18 Mon 05-Nov-18
WORKSHOP #7: Cluster 11 - Relationships & manage conflict, Cluster 12 - Safety in the workplace. THIS WORKSHOP ONLY COVERS EXTERNAL UNITS FOR STUDENTS ENROLLED IN Certificate IV in Property Services (Real Estate)	Mon 26-Feb-18 Mon 21-May-18 Mon 10-Sep-18 Mon 12-Nov-18
WORKSHOP #8: Cluster 11D - Budgets & financial plans, Cluster 12D - Recruit, select & induct staff, Cluster 13D - Manage people performance, Cluster 14D - Operational plan, Cluster 15D - Trust accounts. THIS WORKSHOP ONLY COVERS EXTERNAL UNITS FOR STUDENTS ENROLLED IN Diploma of Property Services (Agency Management)	Mon 05-Mar-18 Mon 28-May-18 Mon 17-Sep-18 Mon 19-Nov-18

We are your #1 Choice for

- training flexibility

- training quality

- student support

- value for money

The 1-Day Workshop supplements the learning experience and is a short session designed to improve understanding and practical application of specific Forms and Documents as well focusing on the more important aspects of real estate. Bring your questions on the material to the 1-Day Workshop and your Trainer will assist you to resolve any issues you may have. Before attending the 1-Day Workshop, you are required to read and be familiar with the learning material being covered on the day. The 1-Day Workshop is not designed to be a day of revision or for the trainer to spend time on assessments.